

AUDIT RATING SYSTEM

COURSE DETAILS

Schedule: September 23, 24, 25, 26 and 27, 2024

Duration: Five half-day sessions

Time: 1:30 pm to 5:00 pm per session

Knowledge Level: Intermediate

Competency: Governance, Risk and Control; Internal Audit Delivery

Delivery Format: **Online Training through Zoom**

Position Level: Internal Auditors (Chief Audit Executive / Head of Internal Audit, Supervisor, Senior Staff), Process Owners, and Other Personnel Handling Control Responsibilities

Seminar Fee: Php 9,408.00 per participant

SEMINAR OBJECTIVES

At the end of the seminar, the participants are expected to:

- Understand the principles of governance, risk management and control as it applies to the audit rating system;
- Develop ways to build an audit rating system that is responsive to the needs of the organization;
- Apply the audit rating system when assessing the adequacy and effectiveness of controls in responding to risks to the objectives
- Apply the lessons learned to improve work performance and deliver added value

COURSE OUTLINE

Module 1 – Establishing the Need for an Audit Opinion

- Consider expectations of:
 - Board / Head of Agency / Local Chief Executive
 - Senior management
 - Other stakeholders

Module 2 – Principles in Formulating Audit Opinion

- Assessment of adequacy and effectiveness of governance, risk management and control processes
 - Principles of adequate control design (or design effectiveness)
 - Principles of effective implementation (or operating effectiveness)

- Considerations in establishing suitable criteria for audit opinion
 - A clear definition of internal control adopted by the organization (e.g., COSO)
 - Management's understanding of what constitutes a satisfactory level of control
 - A clear articulation of management of its risk tolerances or appetite, including materiality thresholds
- Audit rating systems as a means of delivering audit opinion
 - Types of assurance
 - Positive assurance: types of audit rating systems
 - Binary
 - Graded
 - Directional
 - Negative or limited assurance
 - Levels of assurance
 - Micro (opinion on a specific objective, process, risk, or business unit)
 - Macro (overall opinion based on multiple engagements)

Module 3 – Designing the Audit Rating System

- Based on the context of the organization
 - Size and structure of the organization
 - Complexity of the business
 - Maturity level of the enterprise risk management process
 - Establishment of risk limits or thresholds
 - Reliability of other internal (2nd line of defense) and external assurance providers
 - Level and scope of the existing performance management system
- Based on the context of the industry or sector
 - Related issuances or guidelines by regulatory bodies for the industry or sector
 - Related issuances applicable for government sector (e.g., SPMS - OPCR / DPCR / IPCR / UPER, HR Prime; GCG Scorecard; PGS Scorecard; ARTA; Citizen's Charter)
- Based on the context of the internal audit department
 - Proficiency in conducting assurance services
 - Proficiency in providing consulting services especially if the organization is deficient in the pre-requisite components for a good audit rating system such as:
 - Policies and procedures are not fully documented
 - Performance management system, including criteria, is incomplete

- Risk materiality thresholds are not in place
- Resistance to change from the employees and officers
- Internal audit strategic plan components
 - Roadmap and baseline maturity level
 - QAIP initiatives
 - Annual risk-based plan
 - Components of the audit universe (how it is sliced)
 - Prioritization approach for engagements (i.e., specific risk approach or risk factor approach)

Module 4 – Implementing the Audit Rating System

- Selective implementation
 - Pilot run
 - Limited area or scope
- Full implementation
 - Full integration in the performance management system
- Common issues encountered in the implementation

Module 5 – Reporting on the Audit Rating System

- Determine and agree on the appropriate form, content and frequency of reporting
- Determine scope and time period covered in the report, including any limitations
- Reporting for Micro Level Opinion
 - Scope, timing, relevance and significance of micro-opinion to the big picture
 - Ensure consistency when comparing micro opinions of different objectives, process, risks and business units
 - Acknowledging satisfactory performance
- Reporting for Macro Level Opinion
 - Aggregation of various individual assessments
 - Ensuring adequate coverage of the audit universe and exercise of due professional care when coming up with the macro opinion
 - Consideration of work of other assurance providers (OAP)
 - Assurance mapping, if feasible
 - Reliance and coordination on the outputs of the OAP

Module 6 – Monitoring Effectiveness of the Audit Rating System

- Regular assessment, review and revision

REGISTRATION

To register, please consider either of the following options:

- Option 1: Please visit CIASP website, www.ciasp.com.ph. Click on the “Register” button for the seminar on **Audit Rating System**. You will be directed to an online Google form. Please fill in your details on the form and click ‘Submit.’ We will acknowledge your registration as soon as practicable.

Or click here to register:

https://docs.google.com/forms/d/e/1FAIpQLSfrCFxaeSnsUWbwo8XGfayR62KUzLuNmDtD-GmoSRa_t9Ojlg/viewform

- Option 2: You can email or communicate with us through information@ciasp.com.ph and/or centerforinternalauditservices@gmail.com. Please provide your full contact details (full name, organization, designation, email address, office phone and mobile phone).

We will provide billing invoice upon receipt of the registration.

FEES AND PAYMENT DETAILS

- Regular Rate - Php 9,408.00 inclusive of VAT.
- Limited slots. Guaranteed seats will be given to those with paid registration.
- Payments can be made in **cash or check**.
- Payment should be deposited to any BPI branch. Payment can also be done through online funds transfer (e.g. PesoNet, GCash, Maya, InstaPay, LDDAP, bank wire transfer, etc.). CIASP bank account details are:
 - Bank of the Philippine Islands (BPI)
 - Current Account Number: 1621-0070-72
 - Account Name: Center for Internal Advisory Services Philippines Inc
 - SWIFT Code/BIC: BOIPHMM
 - For check payment, please make it payable to the account name.
 - For GCash transfer – bank: BPI; payee: Ciasp; Account number: 1621007072
- Payment through **credit card or debit card** (Mastercard, Visa, Amex) through Paypal also accepted.
- Please email scanned copy or picture of deposit slip or online transfer form so we could confirm receipt and provide the relevant seminar details and procedures.

OTHER SEMINAR DETAILS

- Seminar Inclusions:
 - Attendance to the webinar sessions
 - Copy of presentation or powerpoint slides in pdf
 - Templates, sample workpapers, worksheets, references and other reading materials
 - Certificate of completion
 - Post-webinar consultation, as appropriate
- Delivery Mode:
 - Webinar/Meeting through Zoom
- Resource Speaker/Facilitator
 - Pol B. Mirafuentes; President, CIASP
- Time Schedule for the Online Training Sessions
 - 1:30 pm to 5:00 pm

CONTACT DETAILS

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